



Ryan B Palmer, Chief  
Telecommunications Access Policy Division  
Wireline Competition Bureau  
Federal Communications Commission

RE: Martinsville School District (FCC Reg #: 0011641313)  
FRN: 1699055096 App#: 161027356

In the Matter of Request for Review by CXtec dba CableExpress Corp. (SPIN 143005790) of  
Decision of Universal Service Administrator

Dear Mr. Ryan Palmer,

I am writing to request your consideration of our extraordinary circumstances that have caused us to submit request for payment outside of the Commission's invoicing rules.

We had a team leader, that was responsible for the submission of the BEAR forms online. He was not completing his job in the manner that he was hired for, he left (April 2018). The knowledge of the E-Rate and Federal Commission Rules was not transferred to anyone because the position was vacant for several months. I have been employed (Aug 2018) in a capacity that is intended to take on the leadership role of the vacant position and started to educate myself on the rules and the appropriate processes for USAC, E-Rate and FCC, I am still learning as we go. It appears we are currently submitting our BEAR/E-Rate forms by the rules. However, we have three accounts that were part of the circumstances that led to a significant amount of E-rate funding (\$78,771.49) that we have been unable to have released to us.

We do not have backup for the Deadline extension request submitted on 3/02/18 for Martinsville School District. We received the denial for the Invoice Deadline Extension Request on 11/02/2018, we immediately attempted to file a request for review with all the pertinent information. It appears, that we failed to provide enough information or make a case for our extraordinary circumstances.



5404 South Bay Rd.  
Syracuse, NY 13212



P: 315.476.3000



F: 315.455.1800



ISO 9001:2015 Certified



The product was delivered to Martinsville School District between October 24, 2016 – November 15, 2016. UPS ground tracking numbers are: 1Z1168510305316850, 1Z1168510305312658, 1Z1168510305318410, 1Z1168510305320283, 1Z1168510305311926, 1Z1168510305311935, 1Z1168510305312461, 1Z1168510305335848, 1Z1168510305314263, 1Z1168510305315011, 1Z1168510305322978, & 1Z1168510305315379.

I am unable to provide the actual tracking confirmation, as the UPS site only has details for shipments made within the last 120 days. The Customer has all product in good working order. They paid their 15% of \$7,395.05 on 12/05/16. We have a balance of \$41,905.29 that we are requesting your approval to release the funds to us, outside of the invoicing rules, due to our extraordinary circumstance.

I have attached all documentation that we have available to submit, including past communication.

We appreciate your consideration.

Please feel free to contact me with any other questions or recommendations.

Respectfully,

A handwritten signature in black ink, appearing to read "Kera Pinard". The signature is fluid and cursive, with a large loop at the end.

Kera Pinard

*Manager of Corporate Credit & Accounts Payable*

P: 315.476.3000 x2165

[Kera.pinard@cxtec.com](mailto:Kera.pinard@cxtec.com)

[www.cxtec.com](http://www.cxtec.com)



5404 South Bay Rd.  
Syracuse, NY 13212



P: 315.476.3000



F: 315.455.1800



ISO 9001:2015 Certified



ISO 9001 Certified

CXtec is a DBA of CABLEExpress Corporation

Offices: 315-476-3000  
Sales Fax: 315-455-1800  
Tax ID: 16-1105670

Remit To  
CXtec  
PO Box 5211 - Dept 116003  
Binghamton, NY 13902-5211

SHIP TO:  
Martinsville School District  
746 Indian Trail  
Martinsville, VA 24112

# INVOICE

Number	C18964
Date	24-Oct-16
Purchase Order	Erate 00000679-00
Customer Number	321954
Site Id	761013

BILL TO:  
Patsy Ashburn  
Martinsville School District  
PO Box 5548  
Martinsville, VA 24115

TERMS		DUE-DATE	SALESPERSON		CUSTOMER CONTACT	
30 Days		23-Nov-16	Corey Colvin		Patsy Ashburn	
SHIP DATE		FREIGHT TERM			FOB	
24-Oct-16		Prepaid & Add			ORIGIN	
ITEM NO.	PART NUMBER/DESCRIPTION	QUANTITY		UNIT PRICE	EXTENSION	
		ORDERED	SHIPPED			
1	285894 equal2new CISCO CATALYST 2960-X 24PORT POE+ 2 SFP+ LAN BASE 370W Serial Numbers: FOC1942S030, 13436201	1	1	1,792.05	1,792.05	
2	274120 equal2new CISCO CATALYST 2960S FLEXSTACK STACK MODULE FOR LAN BASE Serial Numbers: FOC171445F1, 13430095, FOC171533DU, 13430099, FOC17150W2X, 13430101	3	3	358.50	1,075.50	
3	285602 equal2new CATALYST 2960-X 48PORT 10/100/1000 ENET STACKABLE RJ-45 Serial Numbers: FCW1850A2FB, 13421821, FCW1850A2H5, 13421822	2	2	2,070.15	4,140.30	
4	285602 equal2new CATALYST 2960-X 48PORT 10/100/1000 ENET STACKABLE RJ-45 Serial Numbers: FCW1909B18R, 13426654	1	1	2,070.15	2,070.15	
5	277421 PREOWNED CISCO FLEXSTACK STACKING CABLE WITH 0.5M LENGTH Serial Numbers: 13426770, 13426775, 13426776, 13426782, 13426784, 13426786, 13426787, 13426788, 13426789, 13426790, 13426791, 13426792, 13426793, 13426794, 13426795, 13426756, 13426757, 13426758, 13426759, 13426760, 13426761, 13426762, 13426763, 13426764, 13426765, 13426766, 13426767, 13426768	28	28	45.00	1,260.00	
6	284993 equal2new CISCO CATALYST 2960-X 48 PORT POE+ 2 SFP+ LAN BASE 740W Serial Numbers: 13413744, 13413744, SFCW1826B2A3, 13413748	2	2	3,038.10	6,076.20	
7	284995 equal2new CISCO FLEXSTACK PLUS STACKING MODULE FOR CATALYST 2960-X ONLY Serial Numbers: FOC20036CK2, 13425063, FOC20031PSN, 13425064, FOC20031P6A, 13425067, FOC19461CJW, 13425068, FOC20031PYR, 13425069, FOC20031PFX, 13425072, FOC20036CWR, 13425080	7	7	478.00	3,346.00	
8	284995 equal2new CISCO FLEXSTACK PLUS STACKING MODULE FOR CATALYST 2960-X ONLY Serial Numbers: FOC20036CNQ, 13423477, FOC20031P89, 13423478, FOC20031PBN, 13423479, FOC20031S43, 13423480, FOC200369AF, 13423482, FOC19461CNW, 13423486, FOC20036CEV, 13423487, FOC20036CEC, 13423489, FOC20031SKZ, 13423490	9	9	478.00	4,302.00	
9	284995 equal2new CISCO FLEXSTACK PLUS STACKING MODULE FOR CATALYST 2960-X ONLY Serial Numbers: FOC20036CNK, 13423474, FOC200369ZZ, 13423476, FOC20036CQX, 13423481, FOC20036CA7, 13423484	4	4	478.00	1,912.00	
10	285602 equal2new CATALYST 2960-X 48PORT 10/100/1000 ENET STACKABLE RJ-45 Serial Numbers: FCW1903B1V1, 13398245	1	1	2,070.15	2,070.15	
11	257903 NEW COMPATIBLE 10G BASE SR SFP+ MODULE Serial Numbers: CXT285695938, 13403403, CXT285695937, 13403405, CXT285695936, 13403408, CXT285695935, 13403410, CXT285695934, 13403413, CXT285695933, 13403416, CXT285695932, 13403418, CXT285695931, 13403419, CXT285695930, 13403421, CXT285695929, 13403422, CXT285696078, 13403529, CXT285696077, 13403530, CXT285696076, 13403531, CXT285696075, 13403532, CXT285696074, 13403533, CXT285696073, 13403534,	20	20	195.00	3,900.00	

ITEM NO.	PART NUMBER/DESCRIPTION	QUANTITY		UNIT PRICE	EXTENSION
		ORDERED	SHIPPED		
	CXT285696072, 13403535, CXT285696071, 13403536, CXT285696070, 13403537, CXT285696069, 13403538				
12	284994 equal2new CISCO CATALYST 2960-X 48 PORT 4 SFP LAN BASE Serial Numbers: FCW1946A1BK, 13283187, FCW1936A30J, 13283192, FOC1941S2B0, 13283194, FOC1849S6BR, 13317715	4	4	1,887.75	7,551.00
13	285211 equal2new CISCO CAT2960-X 48 PORT POE 740W 4X1GBE SFP LAN BASE Serial Numbers: FCW1829A5MV, 13367811, FOC2010W1KP, 13367812, FCW1943B1NS, 13367816	3	3	2,425.00	7,275.00
14	285208 equal2new CISCO CAT2960-X 24 PORT 4 SFP LAN BASE Serial Numbers: FCW1936B538, 13283249, FOC1909SOLU, 13283250	2	2	1,077.75	2,155.50
15	FREIGHT SHIPPING/HANDLING CHARGE - TOTAL FOR ORDER	1	1	374.49	374.49

SUBTOTAL 49,300.34

TOTAL 49,300.34

All prices are in U.S. dollars.

Records / FCC Forms 486

**Cat 2\_FY19 - #19493**[Follow](#)**FCC Form 486 Form Details**

Status Approved

Funding Year 2016

Submitting Organization MARTINSVILLE SCHOOL DISTRICT (BEN: 126580)

Created By Courtney Santiago

Created On 10/17/2016 2:53 PM EDT

**Billed Entity Information**

MARTINSVILLE SCHOOL DISTRICT  
746 INDIAN TRAIL  
MARTINSVILLE, VA 24112  
276-403-5704

Billed Entity Number: 126580

FCC Registration Number: 0011641313

Applicant Type: School District

**Main Contact**

Name Courtney Santiago

Email csantiago@erate360.com

Phone Number 888-535-7771

**Service Information**

FRN Number	Application Number	FRN Nickname	Category of Service	SPIN	Service Provider	Actual Service Start Date
1699055096	161027356	Switches	Category 2	143005790	Cablexpress Corporation	10/17/2016

**Certifications**

- ☐ The Funding Requests listed in this FCC Form 486 have been approved by USAC as shown in my Funding Commitment Decision Letter (FCDL). I have confirmed with the service provider(s) featured in those Funding Requests that these services will start on or before July 31 of the Funding Year.
- ☐ I am providing notification that, as of the date of the start of discounted services, I am unable to make the certifications required by the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), because my state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification(s) otherwise required. I certify that the schools or libraries represented in the Funding Request Number(s) on this FCC Form 486 will be brought into compliance with the CIPA requirements before the start of the Third Funding Year in which they apply for discounts.
- ☒ I certify that, if required by program rules, the entity(ies) receiving discounted services as indicated on this FCC Form 486 are covered by technology plan(s) that have been approved by a state or other authorized body (i.e., a USAC-certified technology plan approver) prior to the commencement of service and that cover all 12 months of the funding year. Provide the name(s) of the organization(s) that approved a technology plan for any eligible entity that is receiving services covered under this FCC Form 486 or, if EVERY FRN listed in this FCC Form 486 is for services that do not require a technology plan, enter nothing here.
- ☒ I certify that the services listed on this FCC Form 486 have been, are planned to be, or are being provided to all or some of the eligible entities identified in the FCC Form 471 application(s) cited above. I certify that there are signed contracts covering all of the services listed on this FCC Form 486 except for those services provided under tariff or on a month-to-month basis. I certify that I am authorized to submit this receipt of service confirmation on behalf of the above-named Billed Entity; that I have examined this request; and that, to the best of my knowledge, information, and belief, all statements of fact contained herein are true.
- ☒ I understand that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the services receive an appropriate share of benefits from those services. I recognize that I may be audited pursuant to this application and will retain for at least ten years (or whatever retention period is required by the rules in effect at the time of this certification) after the latter of the last day of the applicable funding year or the service delivery deadline for the funding request any and all records, including FCC Forms 479 where required, and, if audited, will make such records available to the Administrator.
- ☒ I certify that as of the date of the start of discounted services: a. the recipient(s) of service represented in the Funding Request Number(s) on this FCC Form 486 has (have) complied with the requirements of the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l).
- ☐ I certify that as of the date of the start of discounted services: Pursuant to the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), the recipient(s) of service represented in the Funding Request Number(s) on this Form 486: (FOR SCHOOLS and FOR LIBRARIES IN THE FIRST FUNDING YEAR FOR PURPOSES OF CIPA) is (are) undertaking such actions, including any necessary procurement procedures, to comply with the requirements of CIPA for the next funding year, but has (have) not completed all requirements of CIPA for this funding year.
- ☐ I certify that as of the date of the start of discounted services: The Children's Internet Protection Act does not apply because the recipient(s) of service represented in the Funding Request Number(s) on this FCC Form 486 is (are) receiving discount services only for telecommunications services.
- ☐ I certify as the Billed Entity for the consortium that the only services that have been approved for discounts under the universal service support mechanism on behalf of eligible members of the consortium are telecommunications services, and therefore the requirements of the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), do not apply.

- ☐ I certify as the Billed Entity for the consortium that I have collected duly completed and signed FCC Forms 479 from all eligible members of the consortium.
- ☐ I certify that some or all of the eligible consortium members checked FCC Form 479 Item 6d to seek a CIPA Waiver, and upon request from the Administrator I can provide this information.
- ☐ I certify that no eligible consortium members checked FCC Form 479 Item 6d to seek a CIPA Waiver.

### FCC Notice Required By The Paperwork Reduction Act (OMB Control Number: 3060-0853)

Part 54 of the Federal Communications Commission's (FCC) rules authorize the FCC to collect the information requested in this form. Responses to the questions herein are required to obtain the benefits sought by this application. Failure to provide all requested information will delay processing or result in the form being returned without action. Information requested by this form will be available for public inspection. The information provided will be used to determine whether approving this request is in the public interest. We have estimated that each response to this collection of information will take 1 hour. Our estimate includes the time to read the instructions, look through existing records, gather and maintain the required data, and actually complete and review the form or response. If you have any comments on this estimate, or on how we can improve the collection and reduce the burden it causes you, please write the Federal Communications Commission, AMD-PERF, Paperwork Reduction Project (3060-0853), Washington, DC 20554. We will also accept your comments via the Internet if you send them to [pra@fcc.gov](mailto:pra@fcc.gov). Please DO NOT SEND COMPLETED APPLICATIONS TO THIS ADDRESS. Remember - you are not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection, unless it displays a currently valid OMB control number or if we fail to provide you with this notice. This collection has been assigned an OMB control number of 3060-0853.

FCC Form 486

OMB Control No. 3060-0853

December 2013

### Certification Details

Certified By Courtney Santiago

Certified On 10/17/2016 2:53 PM EDT

[Print Preview ✓](#)

Records / FCC Forms 471

**MSD\_FY19\_C2 - #161027356**[Summary](#) [Funding Requests](#) [Connectivity Information](#) [Discount Calculation](#) [Entity Information](#) [News](#) [Related Actions](#)

Incomplete

Certified

In Review

Outreach

Wave Ready

Committed

**Application Information**

**Nickname** MSD\_FY19\_C2  
**Application Number** 161027356  
**Funding Year** 2016  
**Category of Service** Category 2

**Created Date** 10/18/2017 7:33 PM EDT  
**Created By** Courtney Santiago  
**Certified Date** 4/14/2016 4:29 PM EDT  
**Certified By** Courtney Santiago  
**Last Modified Date** 10/18/2017 7:33 PM EDT  
**Last Modified By** USAC System

**Billed Entity Information**

MARTINSVILLE SCHOOL DISTRICT  
746 INDIAN TRAIL  
MARTINSVILLE, VA 24112  
276-403-5704

Billed Entity Number: 126580  
FCC Registration Number: 0011641313  
Applicant Type: School District

**Consultant Information****Consulting Firms**

The consulting firms associated with your organization are listed below.

Name	Consultant Registration Number	Phone Number	Email
E-Rate 360 Solutions, LLC	16048893	888-535-7771 x106	ugarofano@erate360.com

**Contact Information**

**Name** Courtney Santiago  
**Email** csantiago@erate360.com

**Phone Number** 888-535-7771 x109

**Holiday / Summer Contact Information**

**Contact Information** compliance@erate360.com

**FCC Form 471 Generated Documents**

FCC Form 471 Version

Original Version



Federal Communications Commission  
Washington, D.C. 20554

## Memo

**To:** Irene Brown, for  
Martinsville School District, et al.

**From:** Ryan B. Palmer, Chief  
Telecommunications Access Policy Division  
Wireline Competition Bureau  
Federal Communications Commission

**Date:** April 2, 2019

**Re:** DA 19-213, released March 29, 2019 2019

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The attached Public Notice contains the Bureau's decision on your appeal. It may be referenced in the future by its document number and release date: DA 19-213, released March 29, 2019 2019.

If the Bureau has granted your appeal, please contact the Universal Service Administrative Company (USAC) at 1-888-203-8100 for more information regarding your application. Please submit any information to USAC that the order may require. Once USAC has reviewed your application related to the issues resolved in the attached Public Notice, you will receive a revised funding commitment decision letter.

If the Bureau has dismissed or denied your appeal and you would like to seek reconsideration of that decision, the deadline to file a petition for reconsideration or application for review by the full Commission is 116 days from the release date. *See* 47 CFR §§ 1.106, 1.115. We encourage you to file your petition for reconsideration or application for review electronically using the Commission's electronic comment filing system (ECFS) at <https://www.fcc.gov/ecfs/filings>. On your filing, please include a reference to the proceeding, CC Docket No. 02-6.



# Submit a Filing

1

FILING

2

REVIEW

3

CONFIRMATION

**Proceeding:** 02-6  
**Confirmation #:** 201811023103823999  
**Submitted:** Nov 2, 2018 9:14:04 AM  
**Status:** RECEIVED

**Name(s) of Filer(s)** Irene Brown

**Law Firm(s)**

**Attorney/Author Name(s)**

**Primary Contact Email** accounting-ar@cxtec.com

**Type of Filing** WAIVER

**File Number**

**Report Number**

**Bureau ID Number**

**Address of** Filer

**Address** 5404 South Bay Road , Syracuse, NY, 13212

**Email Confirmation** No

Submit Another 

Good Morning,

I am reaching out for a waiver for an invoice that was denied by USAC due to the invoice being submitted after the acceptable timeframe. My information is below:

Service Provider: CXtec Inc.

SPIN : 143005790

Contact Person: Irene Brown

Telephone number: 315-476-1800 ex 2284

Contact email address: [accounting-ar@cxtec.com](mailto:accounting-ar@cxtec.com), [ibrown@cxtec.com](mailto:ibrown@cxtec.com)

We are seeking payment of \$41,905.29 for an order placed by Martinsville School District (FRN:1699055096) placed on October 24<sup>th</sup>, 2016. The Customer has paid their 15% of the order which totaled \$7,395.05. This was paid on December 9<sup>th</sup>, 2016. Customer received all the product.

I have attached our invoice to the customer, and the invoice submitted to USAC. Please let me know if any other information needs to be provided.

Irene Brown



Federal Communications Commission  
Washington, D.C. 20554

## Memo

**To:** Chris Chaffee, for  
Martinsville School District

**From:** Ryan B. Palmer, Chief  
Telecommunications Access Policy Division  
Wireline Competition Bureau  
Federal Communications Commission

**Date:** November 2, 2018

**Re:** DA 18-1100, released October 31, 2018

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The attached Public Notice contains the Bureau's decision on your appeal. It may be referenced in the future by its document number and release date: DA 18-1100, released October 31, 2018.

If the Bureau has granted your appeal, please contact the Universal Service Administrative Company (USAC) at 1-888-203-8100 for more information regarding your application. Please submit any information to USAC that the order may require. Once USAC has reviewed your application related to the issues resolved in the attached Public Notice, you will receive a revised funding commitment decision letter.

If the Bureau has dismissed or denied your appeal and you would like to seek reconsideration of that decision, the deadline to file a petition for reconsideration or application for review by the full Commission is 30 days from the release date. *See* 47 CFR §§ 1.106, 1.115. We encourage you to file your petition for reconsideration or application for review electronically using the Commission's electronic comment filing system (ECFS) at <https://www.fcc.gov/ecfs/filings>. On your filing, please include a reference to the proceeding, CC Docket No. 02-6.